

If you are planning to drop your car off for service after our normal hours, you may print out this form ahead of time and fill it out. Then when you get to the lot, park your car in the lot by the service drive, put this completed form and your keys into the drop slot envelope and put the envelope in the slot. You'll be on your way in no time. We will call with questions and repair estimates.

Auto Plaza Inc. Brookings, SD
einspahr.com

2020 Eighth Street South
Brookings, South Dakota 57006
(605) 692-6106

TO OUR BEFORE- AND AFTER-HOURS SERVICE CUSTOMERS

1. Fill out your name, info and orders on this envelope.
2. Leave your car locked and on the lot.
3. Put your keys in this envelope.
4. Put envelope in drop slot.

NAME _____
ADDRESS _____
HOME PHONE _____ BUS. PHONE _____
EMAIL ADDRESS _____
VEHICLE YEAR _____ MAKE/MODEL _____ COLOR _____
LIC. NO. _____ MILEAGE _____
EXT. SERV. PLAN? Yes No WHAT TYPE? _____

CHECK LIST:

- | | |
|--|---|
| <input type="checkbox"/> Do _____ mile inspection | <input type="checkbox"/> Flush cooling system |
| <input type="checkbox"/> Change engine oil & filter | <input type="checkbox"/> Tune engine |
| <input type="checkbox"/> Lube chassis & steering linkage | <input type="checkbox"/> Alignment |
| <input type="checkbox"/> Change transmission fluid, filter, adjust | <input type="checkbox"/> Rotate tires |
| <input type="checkbox"/> Repack wheel bearings | <input type="checkbox"/> Reline brakes |

OTHER WORK NEEDED: Please be as specific as possible. Continue on reverse.

- I will call for my car at _____ AM PM
 Please call when car is done.
 Please call before doing any work.

I hereby authorize the above repair work to be done along with the necessary material, and hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Dealer not responsible for unavailability of parts or delays in parts shipments beyond dealer's control nor for the loss or damage to vehicle or articles left in vehicle in case of fire, theft, or any other cause beyond our control.

Please Sign Here _____